

A public Hearing for the Town Board of Constable was held on February 11, 2021 at 7:00 PM in the Town Office. Members present were Councilwoman Lemire, Councilmen Wilson, Leahy and Patterson, Supervisor Onufer, Town Clerk Prue, Highway Superintendent Martin and Code Officer Halley.

Guests present were Dalton Patterson, IT, Pat McGuire, Sid G. Spear and Darrin FeFee, Constable Fire Dept.

This public hearing was for the new HUD Grant. The public hearing was done through remote access using Go-To Meeting. F.O.T.N.C. Representative was Melissa Furnia. The following letter was read and signed by Supervisor Onufer.

The purpose of this letter is to establish an agreement between the Town of Constable and Friends of the North Country, Inc., to assist the Town to apply to NYS Homes and Community Renewal for CDBG Housing Rehabilitation funds; non-profits have come under great scrutiny and stringent audit practices over the last several years and it has become necessary to have a written agreement in place to establish a basis for billing/invoicing.

Friends proposes a lump-sum fee-for-services of \$1,450.00 to help cover costs incurred such as; interview prospective grantees, gather, analyze, and prepare data to demonstrate need and impact of the town's application, visit random sites to illustrate the need for housing rehabilitation in the Town, and to complete the application itself – to be submitted on time via the NYS HCR Community Development Online system. While the proposed fee does not compare to the actual costs necessary to prepare the application, it would help us greatly by supporting our unrestricted funds pool.

Friends out-of-pocket expenses incurred for the application are to be reimbursed or paid directly to the vendor(s) by the town. Those costs may include, but not limited to paper, printing, postage, copies, envelopes, etc.

The town accepts the proposal (above) as indicate by the signature below.

No Constable residents were present for the hearing and board members discussed and had any questions answered by Melissa Furnia.

A motion was made at 7:10 pm by Councilwoman Lemire and seconded by Councilman Leahy to close the public hearing, motion carried.

Regular meeting opened at 7:10 pm by Supervisor Onufer.

A motion was made by Councilman Patterson and seconded by Councilman Leahy to accept the minutes from the January 2021 Re-Organizational and Regular meeting, motion carried.

Pat McGuire went over the proposed insurance policy for 2021 and addressed any

changes and that the new policy represents a 3% increase over last year's policy.

A motion was made by Councilman Patterson and seconded by Councilman Wilson to accept the new insurance policy in the amount of \$19,819.38, motion carried.

### **FIRE DEPT.**

Darrin Fefee, Constable Fire Dept., addressed the board on their expenses vs budget for the year 2020 and went over their request for the 2021 year's budget. A motion was made by Councilman Patterson and seconded by Councilman Leahy to accept their budget for 2021, motion carried and their check was presented to him.

Darrin then asked the board if they would help to have a skating rink at either the Fire Dept. pole barn or at the Rec Park. It was reported that the insurance for this would cost between \$625.00 – \$700.00 whether the skating rink is at the Rec Park or the Fire Dept. Pole Barn and it would be the responsibility of the Town. No decision was made, but everyone thought it would be a good idea to research what it would entail to make this happen next winter season.

**Councilman Patterson reviewed the General Ledgers for the month of January 2021 before the meeting was called to order.**

### **TOWN CLERK**

Town clerk turned in \$131.50 for the month of January 2021. A motion was made by Councilwoman Lemire and seconded by Councilman Patterson to accept the Town Clerk's Report, motion carried.

### **Code Officer**

Gordie went over his report that covered the time period of 01/13/2021 – 02/08/2021.

Solar Projects for OYA and Helios – nothing new to report.

On a motion by Councilman Leahy and seconded by Councilman Wilson to accept the Solar Farm fee schedule for future solar projects. Motion carried.

A motion was made by Councilwoman Lemire and seconded by Councilman Wilson to accept the Code Officer's report for 01/13/2021 – 02/08/2021, motion carried.

## **WEB/TECH**

Dalton gave his report for January 2021.

A motion was made by Councilman Lemire and seconded by Councilman Leahy to accept Dalton's report, motion carried with Councilman Patterson abstaining from this vote.

## **OLD TOWN HALL**

Supervisor Onufer reported he will be contacting Tom McDonald to let Bradley Brusco know that he has 30 days to show that he is progressing with his intent to purchase the old town hall. A motion was made by Councilman Wilson and seconded by Councilman Leahy giving permission to Supervisor Onufer to contact Tom McDonald, motion carried.

## **HIGHWAY**

Highway Superintendent Martin gave his Fuel Usage report up to January 2021.

Supervisor Onufer reported receipt of a check from Franklin County Traffic Control in the amount of \$75.00. This was down from 2020 which was \$450.00.

Supervisor Onufer presented the Truck Loan Statement from Rural Development for the board to review.

Supervisor Onufer presented the Shared Services Contract from NYS DOT.

There was a discussion on whether to have this be a 2 year or 4 year contract. On a motion by Councilwoman Lemire and seconded by Councilman Leahy to have it be a 4 year contract. Motion carried

Shared Services Contract reads as follows:

Constable and NYS DOT Highway Departments.

THIS AGREEMENT, dated February 11, 2021, is between the People of the State of New York, hereinafter referred to as "State" or "NYSDOT" and the Town of Constable Highway Department, hereinafter referred to as "Municipality." Pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of State and Municipal roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources. The State and the Municipality agree to share services as follows:

1. Description and Cost of Services, Materials or Equipment to be shared: Provide details of the services, materials or equipment to be shared in the attached standard Schedule A. The total amount of the agreement shall not exceed ten thousand dollars (\$10,000.00). If applicable, indicate that the return exchange will be determined at a later date.
2. The Provider's employee shall remain under full supervisor and control of the Provider. The parties shall remain fully responsible for their own employees for all matters, including but not limited to, salary, insurance, benefits and Workers Compensation.
3. If borrowed machinery or equipment is damaged or otherwise needs repair arising out of or in connection with the Recipient's use, the Recipient shall be responsible for such repairs.
4. The Municipality agrees to indemnify the State for any and all claims arising out of the Municipality's acts or omissions under this Agreement.
5. The term of this Agreement shall be for four (4) years. The parties will endeavor to provide no less than thirty (30) days' notice of its intent to extend the Agreement. Either party may revoke this Agreement by providing sixty (60) days written notice of such revocation. Upon revocation, any outstanding obligations of the parties must be satisfied within thirty (30) days of the date of such revocation.

On a motion by Councilman Patterson and seconded by Councilman Leahy to give approval to purchase replacement mower. Motion carried.

On a motion by Councilwoman Lemire and seconded by Councilman Wilson to give Supervisor Onufer permission to put an additional \$10,000.00 towards Rural Development truck loan, motion carried.

Supervisor Onufer presented the Highway Dept. Fund Monthly Statement for January 2021 for all board members to review. A motion was made by Councilman Wilson and seconded by Councilman Leahy to accept the Highway Dept. Fund Monthly Statement, motion carried.

Highway Dept. bills were audited and approved #1 - #10.

### **Capital Improvement**

Justice Wisnesky reported that there is a crack in the wall in her office.

Supervisor Onufer reported that the thermometer with a humidity meter on it has been installed in the Archives Room.

## **Town Justice**

Supervisor Onufer reported that Justice Wisnesky turned in funds in the amount of \$386.00 for January 2021, a voucher from the Justice Court has been received in the amount of \$356.00 and the Town's Share was \$30.00.

Grant for alarm system – nothing new to report.

## **HUD**

Following the closing of the Public Hearing the following Resolution was also approved.

On a motion by Councilwoman Lemire and seconded by Councilman Patterson for Resolution #4-2021 which reads as follows:

I hereby certify that, at a Regular meeting of the Town Board of the Town of Constable, a Municipality with offices at 15964 State Route 30N, Constable, NY 12926, duly called a (quorum being present) and held at the Town of Constable Office, in the Town of Constable, County of Franklin and State of New York, on February 11, 2021, the following resolution was duly adopted and is now in full force and effect;

WHEREAS, this Town Board hereby authorizes the Town's participation in the Community Development Block Grant Program (CDBG). Administered by New York State Homes and Community Renewal; now therefore be it

RESOLVED, that Friends of the North Country, Inc., a 501(c)3 not-for-profit corporation, is hereby authorized to assist the Town to prepare and submit an application to New York State Homes and Community Renewal for the purposes of Community Development within the town's jurisdiction, and be it further

RESOLVED, that this Town Board does hereby adopt the Abbreviated Consolidated Plan, the Citizen Participation Plan and the Anti-Displacement Plan for the purposes of the CDBG application and program; and be it further

RESOLVED, that a copy of the Abbreviated Consolidated Plan, the Citizen Participation Plan and the Anti-Displacement Plan be retained at the Town Office by the Town Clerk of the Town of Constable, and be it further

RESOLVED, that the Town Supervisor is hereby authorized to sign and execute associated documentation for the aforementioned NYS Homes and Community Renewal CDBG Application.

IN WITNESS WHEREOF, I have hereunto set my hand as Town Clerk of the Town of Constable, on this 11<sup>th</sup> day of February 2021.

Motion carried.

We may have to do another remote public hearing for the new HUD Grant.

Supervisor Onufer reported receipt of a discharge of mortgage for the M.R. HUD Grant.

### **General**

Supervisor Onufer presented the New Building Loan Statement from Rural Development for the board to review.

On a motion by Councilwoman Lemire and seconded by Councilman Wilson to give Supervisor Onufer permission to put an additional \$5,000.00 to Rural Development on the new building loan, motion carried.

On a motion by Councilman Wilson and seconded by Councilwoman Lemire to approve the contract with Tisdale and Associates for the water testing at the old land fill site, motion carried.

Supervisor Onufer reported receipt of \$13,468.68 from the F.C.S.W.M.A. for the last quarter of 2020.

Water testing at the Rec Park – nothing to do at this time.

Savings Statements for January 2021 was presented for all board members to review.

Trial Balance for January 2021 was presented for all board members to review.

Supervisor Onufer presented the General Fund Monthly Statement for January 2021 for all board members to review. A motion was made by Councilman Wilson and seconded by Councilwoman Lemire to accept the General Fund Monthly Statement, motion carried.

General Bills were audited and approved. #1 - #25

A motion to adjourn was made by Councilwoman Lemire, seconded by Councilman Patterson, motion carried. Meeting was adjourned at 9:17 pm.

Susan Prue, Constable Town Clerk